

WIRRAL COUNCIL

Policy and Performance Coordinating Committee

01 April 2014

SUBJECT:	WORK PROGRAMME UPDATE REPORT
WARD/S AFFECTED:	ALL
REPORT OF:	Chair of the Coordinating Committee

1.0 EXECUTIVE SUMMARY

1.1 This report updates Members on progress delivering the Work Programme for this committee and the wider Scrutiny Work Programme including the activities of the other Policy and Performance Committees. The report also includes a section on tracking recommendations from previous Scrutiny Reviews in line with Members' requesting a framework for regular monitoring and reporting.

2.0 BACKGROUND AND KEY ISSUES

2.1 Each of the Policy and Performance Committee's has established a work programme for the current municipal year. These are reviewed and updated at regular quarterly meetings and include a combination of scrutiny reviews and specific reports requested. The work programme for this committee is included as Appendix 1.

2.2 The Coordinating Committee also has a responsibility for overseeing the wider Scrutiny Work Programme to avoid any duplication or highlight any potential cross-cutting work opportunities. The work programmes for these committees are included as Appendix 2, 3 and 4.

2.3 Members have expressed concern about a lack of reporting on progress implementing the recommendations from previous Scrutiny Reviews. In response to this, Officers have established a mechanism for regular reporting on previous recommendations as part of this report.

2.4 All future recommendations will need to determine a suitable review date as the basis for when an update is provided. This will determine a reporting schedule across the municipal year. Tracking will commence for those reviews completed in the 2012/13.

3.0 COORDINATING COMMITTEE WORK PROGRAMME

3.1 The Work Programme for the Coordinating Committee is included as appendix 1. A summary of the progress made is set out in the table below:

Activity	Topic	Progress
Scrutiny	Preparations for the	Final Report to Coordinating

Reviews	Implementation of Individual Electoral Registration	Committee 15 January, referred to Cabinet 13 March.
	Impact of budget options 2013/14 and options for 2014/15	Review did not progress. Alternative task and finish proposals referred back to Coordinating Committee
Reports Requested	Wirral Improvement Board Review (13 November 2013)	Report reviewed and discussed with the progress made acknowledged in Committee resolution.
	Universal Credit Progress Report	Report requested and features as an item elsewhere on this agenda.
	Community Budgets / Transforming Public Services Initiative Progress Report	Report requested and features as an item elsewhere on this agenda.
Referrals from Cabinet	Combined Authority (3 September 2013)	Cabinet resolutions discussed and comments of the Committee noted.
Items dealt with through Call-In Procedure	Delegated Decision LGA Annual Conference & Exhibition	Original delegated decision upheld.
	Report seeking approval to consult on the closure of The Lyndale School	Original Cabinet decision upheld.
	Proposals for changes to school top up payments for students with high needs.	Original Cabinet decision upheld.

4.0 WORK PROGRAMMES OF ALL POLICY AND PERFORMANCE COMMITTEES

4.1 The Terms of Reference of the Coordinating Committee as set out in the Council's Constitution (section 6.2 (i)) indicate that the Coordinating Committee will be responsible for:

a. Determining the Overview and Scrutiny Rules and operational protocols set out in Part 4 insofar as they have not otherwise been determined by statute or reserved to the Council.

b. Determining the overall work programme of the Policy and Performance Committees, including ensuring there is an overall planned approach to in-depth reviews generated by the 3 committees.

c. Allocating responsibilities to the Policy and Performance Committees where there is ambiguity or a matter is the concern of more than one committee.

d. Considering any matter affecting the area or its inhabitants including matters referred by constituency committees and councillor calls for

action, and exercises the right to call in, for reconsideration, decisions made but not yet implemented by the Cabinet.

e. Approving an overview and scrutiny forward work programme, including the programme of any sub-committees it appoints so as to ensure that committees' and sub-committees' time is effectively and efficiently utilised.

- 4.2 The work programmes of the other three Policy and Performance Committees are included as Appendix 2, 3 and 4. These are provided to enable the Committee to discharge its responsibilities in respect of b, c and e above.

5.0 PROGRESS IMPLEMENTING PREVIOUS RECOMMENDATIONS

- 5.1 During the municipal year, Members have expressed their concerns about the lack of sufficient monitoring of previous scrutiny recommendations and reporting back on the progress in terms of their implementation. Officers have developed a mechanism to address this which programmes the monitoring of recommendations across the annual committee meeting cycle.
- 5.2 Recommendations will now be allocated an appropriate review date and a schedule developed which aligns with Policy and Performance Committee Meetings. This will include recommendations arising from Scrutiny Reviews as well as those recommendations arising from debate at Committee Meetings.
- 5.3 It is proposed that this commences from those Scrutiny Reviews completed in 2012/13 which includes:
- The Preparations for the International Trade Centre Review
 - The Implications on Benefit Reforms on Under Occupation
 - The Outcomes for Looked After Children
- 5.4 In terms of this Committee, the only relevant recommendations relate to those set out in the review into the Council's Preparations for the Implementation of Individual Electoral Registration (IER). These are due to be reviewed in June and a progress report will be brought to the Coordinating Committee at its first meeting in the new municipal year.

6.0 RELEVANT RISKS

- 6.1 There are none directly relating to this report.

7.0 OTHER OPTIONS CONSIDERED

- 7.1 N/A

8.0 CONSULTATION

- 8.1 A meeting of the Chairs and Vice Chairs of all three Policy and Performance Committees was held in January to review the lessons learnt from implementing the new arrangements for scrutiny and to review progress in managing and delivering the Scrutiny Work Programme. The note from this meeting is included at Appendix 5.

9.0 OUTSTANDING PREVIOUSLY APPROVED ACTIONS

9.1 N/A

10.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

10.1 N/A

11.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

11.1 N/A

12.0 LEGAL IMPLICATIONS

12.1 N/A

13.0 EQUALITIES IMPLICATIONS

13.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(c) No because of another reason which is:

The report is for information to Members and there are no direct equalities implications at this stage.

14.0 CARBON REDUCTION AND ENVIRONMENTAL IMPLICATIONS

14.1 N/A

15.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

15.1 N/A

16.0 RECOMMENDATION/S

16.1 Members are requested to review the progress delivering the work programme of this Committee and that of the other three Policy and Performance Committees.

16.2 Members are requested to consider the note from the meeting of the Policy and Performance Committee Chairs and Vice Chairs and make any relevant observations and recommendations to inform the development of the Scrutiny Work Programme in the new municipal year.

17.0 REASON/S FOR RECOMMENDATION/S

17.1 For Members of the Policy and Performance Coordinating Committee to consider the Scrutiny Work Programme and consider how best to deliver the Scrutiny Work Programme in the new municipal year.

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APPENDICES

Appendix 1 – Coordinating Committee Work Programme

Appendix 2 – Work Programme of Families and Wellbeing Committee

Appendix 3 – Work Programme of Regeneration and Environment Committee

Appendix 4 – Work Programme of Transformation and Resources Committees

Appendix 5 – Note from progress review meeting with the Policy and Performance Committee Chairs / Vice Chairs.